

(19th cohort) Program Guidance for AY 2023-2024 enrollment

Last updated: 9/18/2024

This guidance applies to students of the Program in Economic and Public Policy 19th Cohort for academic years 2023, 2024 and 2025.

1. Academic Calendar

Each module comes in 5 weeks. Each semester consists of module A, module B, module C, and recess. Many courses are offered in modules A and B. Intensive courses are offered in module C and recess.

First Year (AY2023):	Fall Semester (October 2023 – March 2024)
First Year (AY2024):	Spring Semester (April 2024 – September 2024)
Second Year (AY2024):	Fall Semester (October 2024 – March 2025)
Second Year (AY2025):	Spring Semester (April 2025 – September 2025)



NOTE: Some courses may be held during spring recess, including mandatory courses

2. Course requirements

In Tsukuba, 1 credit corresponds to 10 lectures (75 min. per lecture). Students are required to earn at least 30 credits by taking courses including mandatory courses to fulfill a partial requirement for earning a Master of International Public Policy.

All required courses are shown in Table 1 and Table 2 (below).

Table 1: Requirements for Students in Graduate School of Business Sciences, Humanities and Social Sciences Oct 2022- Sep 2024

Category		Minimum credits requirement	Available courses	Year	Semester	period	code	credit
General foundation subject	Graduate general education courses	1	Global Issues and Global Society : Food Security	1~2	Fall B	intensive*** (1 day)	0A00311	1
			Global Issues and Global Society : Marine Environmental Change and Life	1~2	Spring Recess	intensive*** (2 days)	0A00312	1
			Global Issues and Global Society : The Social Brain	1~2	Spring Recess	March (TBA)***	0A00313	1
			Global Issues and Global Society : Infection, Health and Medical Issues	1~2	Fall C	intensive (periods 3 & 4*** Tue & Thurs)	0A00314	1
			Global Issues and Global Society : Social Issues	1~2	Summer Recess	intensive (3 days) ***	0A00315	1
			Global Issues and Global Society : Environmental Pollution and Health Effects	1~2	Fall AB	Wed 5th period / hybird***	0A00316	1
	Inter-disciplinary foundation Courses	1	Economics of Development	1~2	Fall AB	Fri 4	0AA3016	1
			Japan's Politics and Civil Society 1	2**	Fall AB	TBA	0AA3012	1
			The Environment and Macroeconomics I	2**	Fall A	Wed 1, 2	0AA3014	1
	Degree program general education courses	1	Joint Seminar for Master's Thesis	1	Fall C		0AB0001	1
		1	Academic Writing & Research Ethics	2*	Fall A	Thur 5, 6	0AB0005	1
Foundation subject for major	Foundation subject for major	2	Econometrics I	1	Fall C	Tue 5, 6	0ABC007	1
			Econometrics II	2	Spring A	Tue 3, 4	0ABC008	1
			Policy Analysis and Programme Evaluation	2	Spring AB	Tue 4	0ABC006	1
			Social Development	1	Fall AB	Thurs 4	0ABC005	1
Major subject	Major subject (lecture)	8	Please see Table 2 for those classes					
	Major subject (seminar)	6	Research Workshop on International Public Policy A	2	Spring		0ABC503	3
			Research Workshop on International Public Policy B	2	Fall (2nd Year)		0ABC502	3

* Note: There is a timetable overlap with PEPP Special Seminar sessions, please register for 0AB0005 next year (Fall 2024).

** Note: Even academic year courses - available fall 2024.

***Check link in Timetable file since these courses are open to change

[illegible]

Graduate GE Courses (1)	Inter-disciplinary Foundation Courses (1)	Degree Program General Ed. Courses (2)	Foundation Subject for Major (2)	Major Subject (lecture) (8+)	Major Subject (seminar) (6)
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1. There are 6 categories of courses to take, each of which has its own minimum credit requirement, which must be met in order to graduate successfully (i.e. Successfully attaining 30 credits does not necessarily mean you meet the requirements to graduate. For example, a total of 30 credits which does not include 1 unit from 'Graduate General Education Courses' (orange), would not meet graduation requirements).
2. 20 of the 30 units must come by gaining units from across different course categories, with the minimum unit requirement of each category represented above by the colored rectangles.

Table 2: Additionally Required courses and available courses to PEPP students							
	Code	Class	Professor	Year	Semester	Period	Credits
★ □	BC51181	Statistics*	Yu	1	Fall AB	Tue 1, 2	2
★ □	BC51081	Intro-intermediate Macroeconomics*	Naito	1	Fall AB	Thur 1, 2	2
◎ □	BC11881	Japanese Economy*	Kurokawa	1	Fall AB	Mon 5, 6	2
★	0ABC009	Intermediate Microeconomics**	Moges	1	Fall AB	Fri 5, 6	2
★	0ABC404	Microeconomics	Nakano	1	Spr AB	Wed 4, Thu 3	2
◎	0ABE065	Economic Development of Japan	Takahashi	2	Spring C	Intensive	1
★	0ABC007	Econometrics I	Yu	1	Fall C	Tue 5, 6	1
★	0ABC008	Econometrics II	Yu	2	Spring A	Tue 3, 4	1
☆	0ABC900	Seminar on Economics I	PEPP faculty	1	Fall AB	Mon 3	1
☆	0ABC901	Seminar on Economics II	PEPP faculty	1	Spring AB	Mon 3	1
☆	0ABC902	Seminar on Economics III	PEPP faculty	2	Fall AB	Mon 3	1
★	0ABC005	Social Development	Minowa	1	Fall AB	Thu 4	1
■	0ABC403	Public Economics	Naito	2	Spring AB	Tue 5, 6	2
■	0ABC402	International Trade	Kurokawa	2	Spring AB	Mon 5, 6	2
■	0ABC407	International Finance and Policy	Moges	1	Spring AB	Fri 5, 6	2
■	0ABC415	Labor Economics	Fukai	1	Spring TBC	Online	2
■	0ABC416	Geographic Information System and Satellite Data Analysis for Economics Research	Ramdani	1	Fall AB	Fri 1,2	2
	0ATHE24	Health Economics	Kondo		Fall C	Intensive	1
	0ABC625	Seminar on Policy Analysis and Program Evaluation B	Matsushima	1	Fall C/Spring Recess <small>(odd academic years only)</small>	Upon Consultancy	1
	0ABC006	Policy Analysis and Programme Evaluation	Matsushima	2	Spring AB	Tue 4	1
	0ABC906	Internship I	PEPP faculty		C/Spring Recess	by appointment	1
	0ABC907	Internship II	PEPP faculty		C/Summer Vacation	by appointment	1
	0ABC908	Field Work Project	PEPP faculty		Spring	by appointment	1
	01DZ668	Applied Microeconomics	Fukuzumi	1~2	Spring C	Mon 4,5,6 Thur 5,6	2
●	0ABC503	Research Workshop on International Public Policy A	PEPP faculty	2	Fall	Upon Consultancy	3
●	0ABC502	Research Workshop on International Public Policy B	PEPP faculty	2	Spring	Upon Consultancy	3
★	0ABC010	Data Management	Delgado	1	Fall C	Intensive	1
★	0ABC011	Advanced Data Management	Delgado	1	Fall C	Intensive	1
	0ABC417	Macroeconomics	Wang	1	Fall C	Intensive	2
	0ABC418	Applied Time Series Analysis	Nagayasu	2	Fall AB	Intensive	2
	0ABC012	Academic Writing for Graduate Students	Quimpo	1	Fall AB	Tue 1, 2 Fri 5, 6	2
	0ABC419	The Fundamentals of Public Policy and Management	Quimpo	1	Fall C	Tue 3, 4 Fri 5, 6	2

Notes:

1. Courses with ● (Research Workshop on International Public Policy A and Research Workshop on International Public Policy B) are mandatory.
2. In order to have credits from Research Workshop on International Public Policy A, students need to take and have credits from the following courses: Statistics, Data Management, Advanced Data Management, and Seminar on Economics 1.
3. In order to have credits from Research Workshop on International Public Policy B, students need to have credits from Seminar on Economics II and Seminar on Economics III, and must also pass a preliminary examination. In order to pass the preliminary examination, students need to pass both the master's thesis mid-term oral defence and the written examinations that test the knowledge of courses marked ★. Students who took and have credit from all courses with ★ and from 3 of the 5 courses marked ■ are exempt from those written exams. For Development Economics I and Development Economics II, we count those two courses as one course. The content of exams are the content of those courses with ★. Note that even if students are exempt from the written exams of the preliminary examination, students still need to pass the mid-term oral defence of the master's thesis.
4. Courses marked as ★ are mandatory for both Research Workshop on International A and B, as explained above.
5. Courses with □ can be counted towards fulfillment of the 30 credits requirement (up to 10 credits).
6. Courses with * are cross-listed with undergraduate courses.
7. A course with ** is mandatory except for students who pass the placement test. Those who want to take the placement test need to report to the deputy director within the first week of October.
8. For courses with ©, JICA requests JICA scholars to take these two courses as Mandatory courses.
9. For courses with ■, students need to pass 3 out of 5 courses in order to exempt themselves from the written exam, which is one of the requirements of the preliminary examination.

3. Course Registration

Course registration must be completed on TWINS during the designated registration period, usually in the first two weeks of each semester. For Fall AB courses (first semester), the deadline is **Monday, October 16**. After this date, you are not allowed to cancel any course registration.

4. Language courses

Special Japanese language courses may be offered for PEPP scholars later in the year. In principle, attendance is mandatory.

5. Lunch seminar

As part of Seminar on Economics I, II, and III, we hold a lunch seminar on Monday in the 3rd period (11:40~) in module AB each semester for the first three semesters. Lunch seminar is a key forum for students to present, exchange, and discuss their research progress. All students at various stages present their research work and discuss others' work. Attendance is mandatory. Specific instructions and a schedule will be provided at the beginning of each semester. Your goal in the first year's lunch seminar is to develop a good research proposal for your master thesis, based on which your advisors are determined (see 7. Advisors).

6. Master thesis

As part of the requirements for earning an M.A. in International Public Policy, students are required to submit and successfully defend a master's thesis. A complete draft must be submitted mid-May in the second year, followed by a preliminary oral defense later the same month. A final copy must be submitted in early-July, followed by a final oral defense in late-July or early-August. Specific instructions and a schedule will be announced in the second year.

7. Advisors

In the first year, each student is *randomly* assigned an advisor for administrative purposes. Your first-year advisor does not supervise your research. Finding advisors for your thesis research is your responsibility. Your goal in the first year is to find 'good' advisors while completing course work, contributing to lunch seminars, and interacting with professors.

In January, you are required to submit the names of your main advisor and two sub-advisors of your choice along with your research proposal. You must choose a main advisor from the PEPP faculty. Sub-advisors are also commonly chosen from them. If you prefer to choose other sub-advisors, you should ask a program officer about the rules and necessary procedures. (You need to receive prior approval from a professor.)

We determine each student's advisors based on students' research interests/projects and their academic performance in the first year (the balance of advising duties among faculty members is another factor considered). Students may be assigned advisors other than their choice. If your academic performance is not satisfactory, you will not be able to continue to the second year of your master's program, and no advisors will be assigned to you; this also means you cannot submit a master's thesis in your second year.

8. Grades

Each grade signifies the following score points:

Grade	Point
A+	90~100
A	80~89
B	70~79
C	60~69
D	59 and under * Means "failed" and no credit is provided. * Not shown on the official transcript

9. Administration

If you have any questions regarding the program, contact PEPP program officers Stephen Harrison or Toshie Miura. Most announcements are made via email.

Many thanks for your patience and the very best of luck with your studies.